

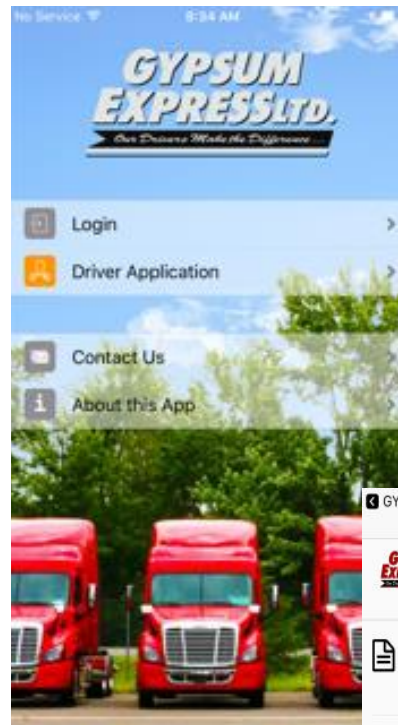
# GYPSUM EXPRESS MOBILE APPLICATION IPHONE VERSION

**Warning - In accordance with FMCSA regulation 49 CFR 392.82(a)(1) mobile device use by CMV driver. Gypsum Express strictly prohibits the use of hand held device while driving a CMV. Drivers not compliant with FMCSA regulations are subject to penalties of \$2750. The application is a supplement to in cab communications and provides information when away from the truck.**



## IPHONE APPLICATION—

- Go to the App Store, search for Gypsum Express Mobile and install the Gypsum Express Mobile App to your iPhone.
- Tap the download and install icon
  - Tap allow on any pop-ups during the install
- Once installed tap OPEN
  - Tap allow on any pop-ups
- Tap the Disclaimer—Driver App Disclaimer website will open
- Fill in the form and tap submit
  - Your information will be sent to the Gypsum Express IT department to create your user account for the app.
  - When you are notified your account is created, log in to the app.
  - Tap open
- Tap Login.
- Enter User name and Password and tap Login.



No Service 7:06 AM

gypsum express mobile



GYPSUM 7:36 AM gypsumexpress.com

**Driver App Disclaimer**

I  (Full Name),

acknowledge the use of the Gypsum Express Driver Application while operating a Commercial Motor Vehicle (CMV) is strictly prohibited by Gypsum Express LTD. In accordance with FMCSA 49 CFR 392.82(a)(1)(2) "(1) No driver shall use a hand-held mobile telephone while driving a CMV. (2) No motor carrier shall allow or require its drivers to use a hand-held mobile telephone while driving a CMV." If found in violation of this regulation, I take sole responsibility of any penalties and do not hold Gypsum Express LTD liable. The application is a supplement to the in cab communication and provides information when away from the truck.


Date

Email

Driver ID

PIN

By Entering your Driver ID and PIN and clicking Submit, you are electronically signing this disclaimer.

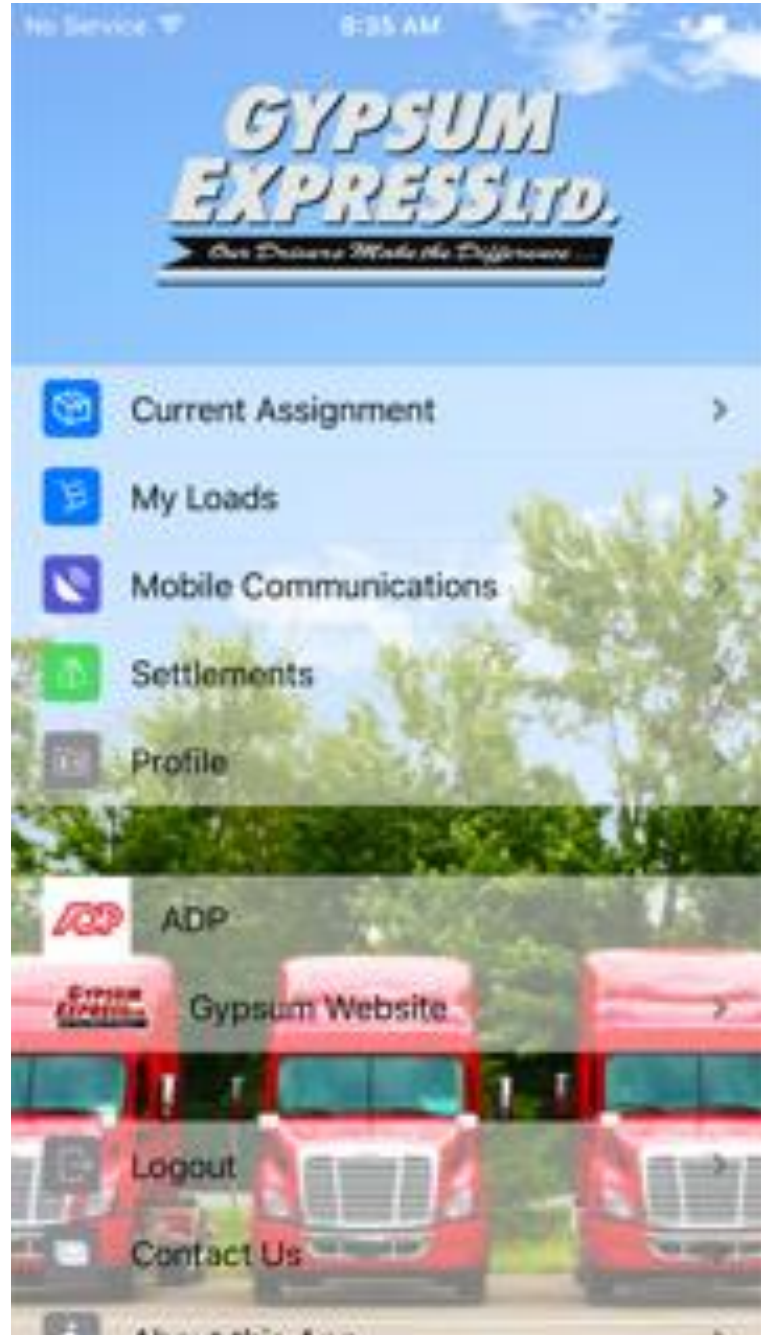
Information 



## IPHONE APPLICATION—

### The Main Screen



- Current Assignment—displays the current order the driver is in progress on.
- My Loads— displays preassigned, current and history of orders assigned to the driver.
- Mobile Communications—Messages sent to and from driver. Also, includes macros for expedited messaging
- My settlements—displays weekly pay settlement, pay per order and driver pay settlement PDF.
- Profile—edit user info and change password
- ADP—link to ADP website
- Gypsum Website—link to [www.gypsumexpress.com](http://www.gypsumexpress.com)
- Logout—logout of driver application
- Contact Us—email Gypsum Express IT Helpdesk
- About this App—Quick info about Gypsum Express

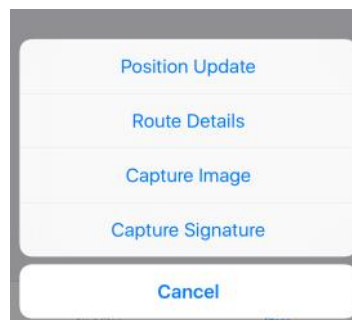
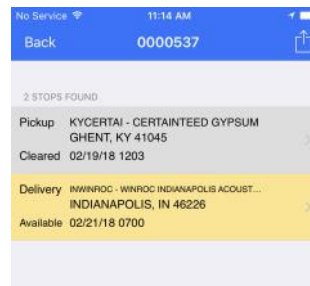


## IPHONE continued...

### Current Assignment

Current assignment displays the stop information for the current in progress order.

- Tapping > on street address will take you to the default navigation on the mobile device to see a map view of the location. Since this is the mobile device navigation, the directions provided by your mobile device may not be Commercial Vehicle routing.
- The stop information displays:
  - Stop notes
  - Reference numbers (BOL, Pickup # etc.)
  - Local Directions—same as Request Directions Macro
  - Loading instructions
  - Unloading instructions
- Tap the Stops button  displays the all stop screen that shows all the stops for that order.
  - Tapping a location opens info for that location
- Tapping the export button  for the export menu.
- Position Update—send your current position based on the mobile device current GPS location. This is logged in the order call ins history for dispatch.
- Route details—provides highway directions from stop to stop as listed in the order. Same as Request Routing Macro
- Capture image—permits the use of the mobile device camera to take a picture of documents related to the order (i.e. BOLS, Trip Sheet, receipts)
- Signature Capture—permits a digital signature on the mobile device ( Currently not being used). **(Not a valid proof of delivery signature. )**



No Service 11:10 AM

Back 0000537

Location WINROC INDIANAPOLIS ACOUSTICAL

Address 3029 N POST RD

Address 2

City/State/ZIP INDIANAPOLIS, IN 46226

Loaded

Status Available

Scheduled From 02/21/18 0700

To 02/21/18 0900

Arrival 02/19/18 1237

Departure

Driver Load LU - Live unload

Cases Pallets

Commodity WALLBOARD

Bill of Lading

Consignee Ref #

Trailer Temp to

Distance to Stop 643

Move Distance 114

STOP NOTES

ATTENTION!! WHEN LEAVING THE WAREHOUSE YOU MUST TURN RIGHT!! DO NOT GO LEFT!! STARTING 2/8/2013

REFERENCE NUMBERS

DIRECTIONS

LOADING INSTRUCTIONS

ATTENTION!! WHEN LEAVING THE WAREHOUSE YOU MUST TURN RIGHT!! DO NOT GO LEFT!! STARTING 2/8/2013

UNLOADING INSTRUCTIONS

ATTENTION!! WHEN LEAVING THE WAREHOUSE YOU MUST TURN RIGHT!! DO NOT GO LEFT!! STARTING 2/8/2013

Next Stop Stops



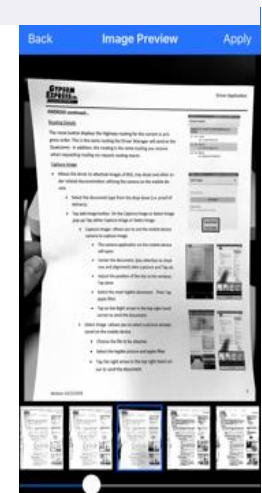
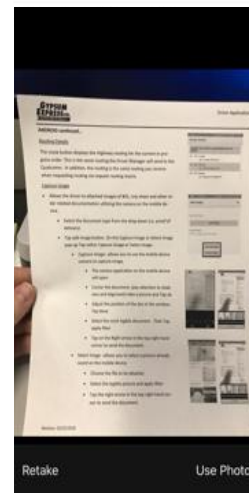
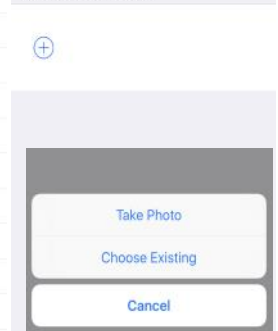
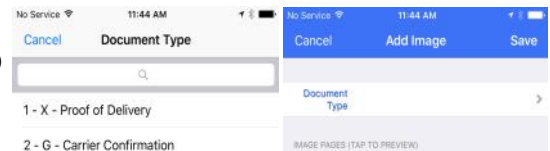
## IPHONE continued...

### Routing Details

The route button displays the Highway routing for the current in progress order. This is the same routing the Driver Manager will send to the Qualcomm. In addition, the routing is the same routing you receive when requesting routing via request routing macro.

### Capture Image

- **Drivers still need to follow procedure of the consignee signing POD and turn-in a copy for pay**
- **Note—Drivers are responsible for making sure images are usable quality. Numbers, barcodes and signatures must be clear and legible.**
- Allows the driver to attached images of BOL, trip sheet and other order related documentation utilizing the mobile device's camera.
- Select the document type from the drop down (i.e. proof of delivery).
- Tap + symbol to open camera app on device.
- Tap Take Photo or Choose Existing on the menu.
- Take Photo – allows you to use the mobile device camera to capture image.
- The camera application on the mobile device will open.
- Center the document ensuring all trace numbers and entire document are displayed in the picture, prevent any background noise i.e. fingers, clipboard, soda cans are not in the picture.
- Take a picture and Tap ok or Retry as needed.
- Select the most legible document . Then Tap apply.
- Tap on the Save in the top right hand corner to send the document.
- Choose Existing –allows you to select a photo already saved on the mobile device.
- Choose the file to be attached
- Select the legible photo and tap apply
- Tap on the Save in the top right hand corner to send the document.

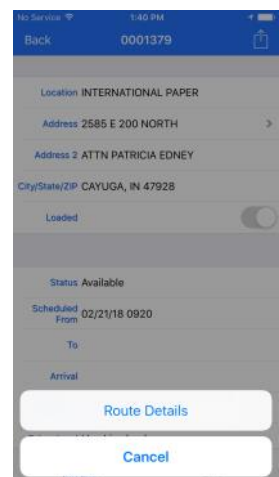
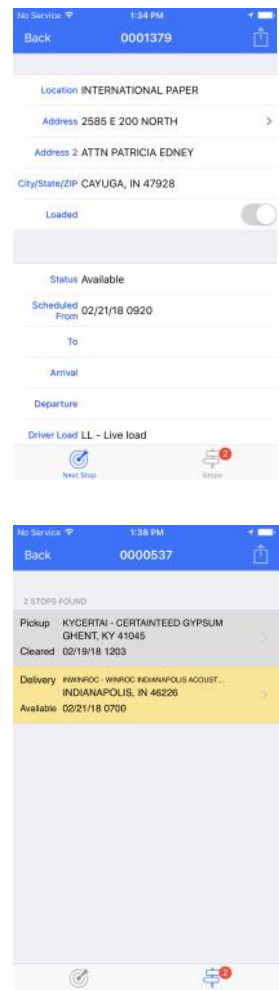
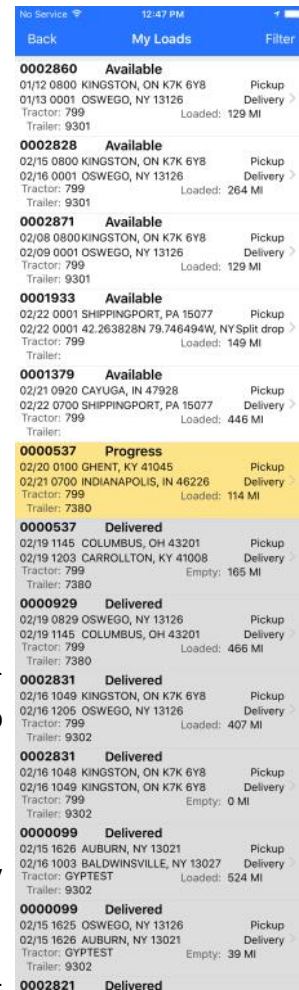


## IPHONE continued...

### My Loads

- Provides a view of the Pre-assigned, current and delivered orders.
  - Order(s) listed above the yellow highlighted order are preassigned orders.
    - Tapping the order brings up the stop information for that order. This screen works similar to the current stops screen. Tapping Stops opens all stops for the order.
  - The order highlighted in yellow is the current in progress order.
    - Tapping the order brings up the deliver stop information for that order. This screen works similar to the current stops screen. Tapping Stops opens all stops for the order.
  - Order(s) listed below the highlighted order are previously delivered orders.
    - Tapping the order brings up the deliver stop information for that order. This screen works similar to the current stops screen. Tapping Stops opens all stops for the order.

**Note: The export menu for pre-assigned order only shows Route Details and for delivered orders there is not export menu.**



## IPHONE continued...

### My Settlements

- My settlement displays the weekly pay settlement.
  - Tapping filter permits the driver to change date range of settlements or look for a specific check number.
  - Tapping the pay week opens the list of orders for that pay settlement period.
  - In the top right corner is Report that displays a detailed report of the pay settlement in PDF format.

No Service 1:46 PM

Back Payroll History Filter

2 CHECKS FOUND

**Check 05000190 on 02/16/18**  
Gross: \$7,708.58 Net: \$7,708.58

**Check 05000189 on 01/17/18**  
Gross: \$122.75 Net: \$122.75

No Service 1:48 PM

Back Filter Payroll Save

Check Number

Start Date 11/24/17

End Date

No Service 1:46 PM

Back Check 05000190 Report

104 SETTLEMENTS FOUND

<b>0000295</b>	<b>\$77.71</b>
09/08/16 1205	WESTFIELD, MA
09/08/16 1218	MILFORD, MA
<b>0000296</b>	<b>\$4.75</b>
09/08/16 1218	MILFORD, MA
09/08/16 1530	NORWOOD, MA
<b>0000296</b>	<b>\$27.00</b>
09/12/16 0700	NORWOOD, MA
09/12/16 1130	WESTFIELD, MA
<b>0000296</b>	<b>\$49.50</b>
09/12/16 1130	WESTFIELD, MA
09/12/16 1400	MARCY, NY
<b>0000031</b>	<b>\$34.75</b>
09/12/16 1400	MARCY, NY
09/23/16 1354	ROCHESTER, NY
<b>0000031</b>	<b>\$94.25</b>
09/23/16 1354	ROCHESTER, NY
09/24/16 1500	WYANDANCH, NY
<b>0000007</b>	<b>\$89.25</b>
09/24/16 1500	WYANDANCH, NY
09/28/16 1500	ROCHESTER, NY
<b>0000007</b>	<b>\$100.75</b>
09/28/16 1500	ROCHESTER, NY

No Service 1:46 PM

Back Check 05000190

02/22/2018 01:46PM Driver Paid Settlement Summary Page 1  
DEV Gypsum Express, Ltd  
8280 Sixty Road, BALDWINVILLE, NY, 13027, Phone: (800) 621-7901  
Pay period: 01/01/2018 - 01/16/2018 Check #: 05000190 Check date: 02/16/2018

For	Destination	Loaded	Miles	Tractor	Ship DT	Delivery DT	Gross Pay	Rate	Net Pay
SETTLEMENT 0000295									
WESTFIELD	MA MILFORD	MA Loaded	87.0	JHES	09/08/16	09/08/16	25.00	\$21.75	
									ORDER TOTAL \$21.75
SETTLEMENT 0000296									
MILFORD	MA NORWOOD	MA Empty	19.0	JHES	09/08/16	09/08/16	25.00	\$4.75	
NORWOOD	MA WESTFIELD	MA Empty	108.0	JHES	09/12/16	09/12/16	25.00	\$27.00	
WESTFIELD	MA MARCY	NY Loaded	198.0	JHES	09/12/16	09/12/16	25.00	\$49.50	
									ORDER TOTAL \$81.25
SETTLEMENT 0000031									
MARCY	NY ROCHESTER	NY Empty	139.0	JHES	09/12/16	09/23/16	25.00	\$34.75	
ROCHESTER	NY WYANDANCH	NY Loaded	377.0	JHES	09/23/16	09/24/16	25.00	\$94.25	
									ORDER TOTAL \$129.00
SETTLEMENT 0000007									
WYANDANCH	NY ROCHESTER	NY Empty	357.0	JHES	09/24/16	09/28/16	25.00	\$89.25	
ROCHESTER	NY SUFFERN	NY Loaded	409.0	JHES	09/28/16	09/28/16	25.00	\$100.75	
	ROCHESTER	NY Delivery							ORDER TOTAL \$190.00
SETTLEMENT 0000412									
WYANDANCH	NY SECAUCUS	NJ Empty	30.0	JHES	09/28/16	09/28/16	25.00	\$7.50	
SECAUCUS	NJ LIVERPOOL	NY Loaded	353.0	JHES	09/29/16	09/29/16	25.00	\$63.25	
									ORDER TOTAL \$70.75
SETTLEMENT 0000148									
LIVERPOOL	NY AUBURN	NY Empty	30.0	JHES	09/29/16	09/29/16	25.00	\$7.50	
AUBURN	NY EDISON	NY Empty	253.0	JHES	09/29/16	09/29/16	25.00	\$63.25	
EDISON	NJ ROCHESTER	NY Loaded	308.0	JHES	09/29/16	09/29/16	25.00	\$77.00	
									ORDER TOTAL \$147.75
SETTLEMENT 0000063									
ROCHESTER	NY MARCY	NY Empty	135.0	JHES	09/29/16	09/30/16	25.00	\$33.75	
MARCY	NY ALIQUIPPA	PA Loaded	413.0	JHES	09/30/16	09/30/16	25.00	\$103.25	
ALIQUIPPA	PA ORLANDO	FL Loaded	985.0	JHES	09/30/16	11/01/16	25.00	\$246.25	
									ORDER TOTAL \$383.25
SETTLEMENT 0000496									

02/22/2018 01:46PM Driver Paid Settlement Summary Page 9  
DEV Gypsum Express, Ltd  
8280 Sixty Road, BALDWINVILLE, NY, 13027, Phone: (800) 621-7901  
Pay period: 01/01/2018 - 01/16/2018 Check #: 05000190 Check date: 02/16/2018

For	Destination	Loaded	Miles	Tractor	Ship DT	Delivery DT	Gross Pay	Rate	Net Pay
EARNINGS									
Order Number	Description	Memo	Date	Unit	Rate				
0000295	TARP		09/08/16	1.00	12.000		\$12.00		
0000295	UNTARP		09/08/16	1.00	12.000		\$12.00		
0000295	Short Haul Pay		09/08/16	1.00	25.000		\$25.00		
0000295	1.95 Zone Pay - Mileage		09/08/16	87.00	0.080		\$6.96		
0001150	X TARP		11/05/16	1.00	12.000		\$12.00		
0001446	UNTARP		01/24/17	1.00	12.000		\$12.00		
0001860	UNTARP		11/18/16	1.00	12.000		\$12.00		
0001860	1.95 Zone Pay - Mileage		11/18/16	414.00	0.080		\$33.12		
0001860	TARP PAY		11/18/16	1.00	12.000		\$12.00		
0001862	TARP PAY		11/18/16	1.00	12.000		\$12.00		
0001862	UNTARP		11/18/16	1.00	12.000		\$12.00		
							\$181.08		
PAY SUMMARY									
	ORDER PAY:						\$7,547.50		
	OTHER EARNINGS:						\$181.08		
	TOTAL GROSS EARNINGS:						\$7,728.58		
	NET PAY:						\$7,728.58		
	FEDERAL TAXABLE WAGES:						\$7,728.58		
DISPATCH SUMMARY									
ORDERS:							50		
MOVES:							104		
LOADED MILES:							18591.0		
EMPTY MILES:							11599.0		
TOTAL MILES:							30190.0		

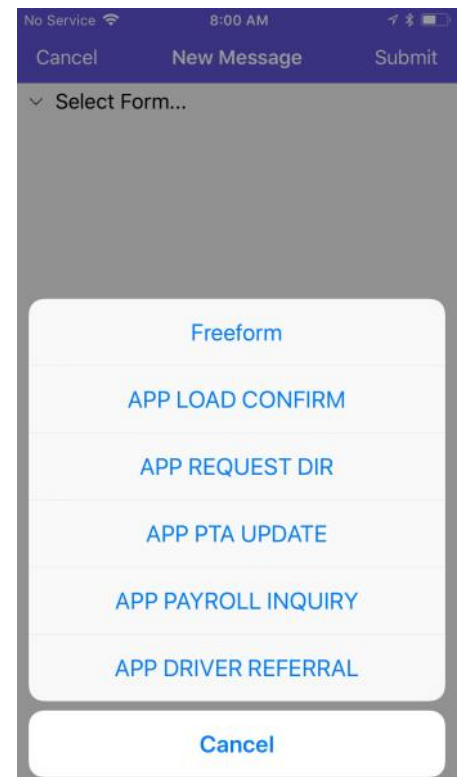
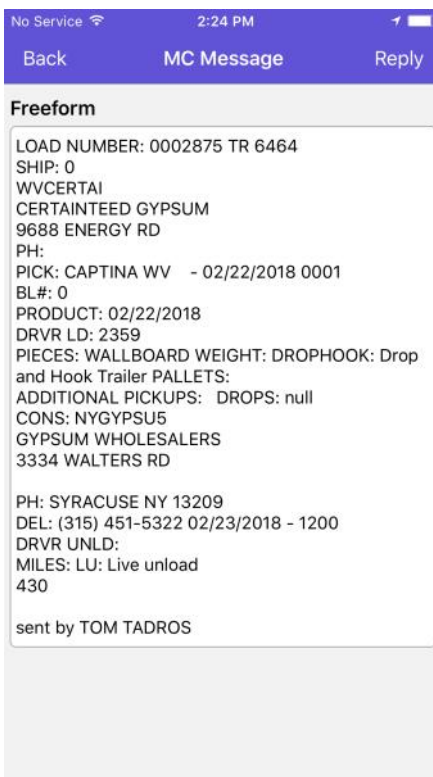
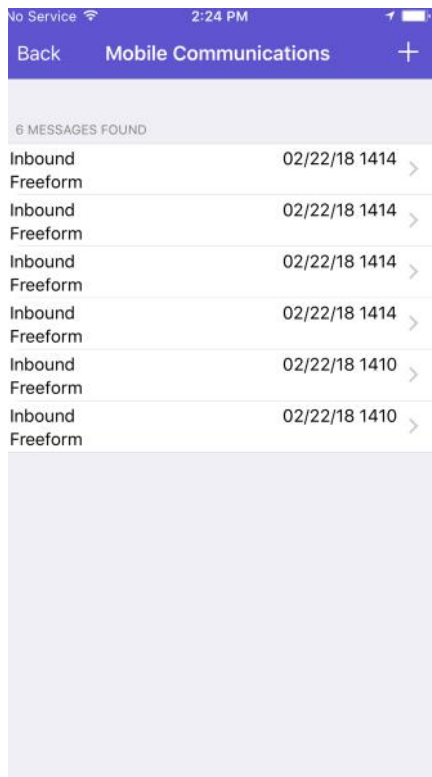
## IPHONE continued...

### Mobile Communications:

- The driver application comes with a messaging system for communication between driver and driver manager, which uses freeform and macros. This allows the driver communication with the driver manager while away from the truck.

**NOTE: Since messages can be sent to both truck and phone. The driver has access to information while away from the truck or if the QUALCOMM is not working.**

- Tapping the message, opens the message details screen.
- Tapping the plus sign opens the menu to select from available macros.
- Driver managers have the option to sending a message to truck and app or just the application.



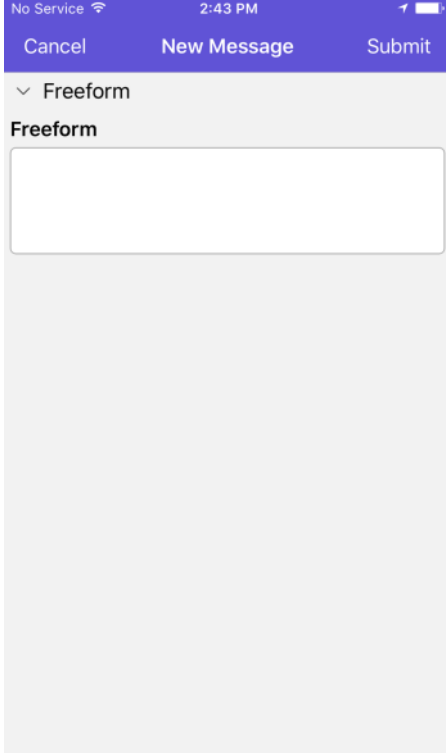


**IPHONE continued...**

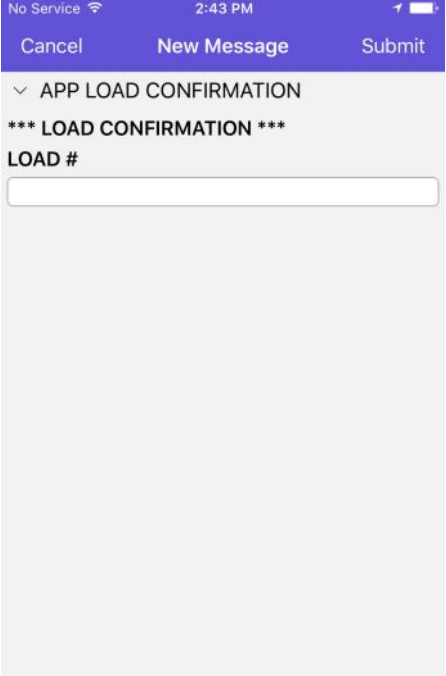
Mobile Messaging Macro:

1. Freeform message
2. APP LOAD CONFIRMATION
3. APP REQUEST DIRECTIONS
4. APP PTA UPDATE
5. APP PAYROLL INQUIRY
6. APP DRIVER REFERRAL

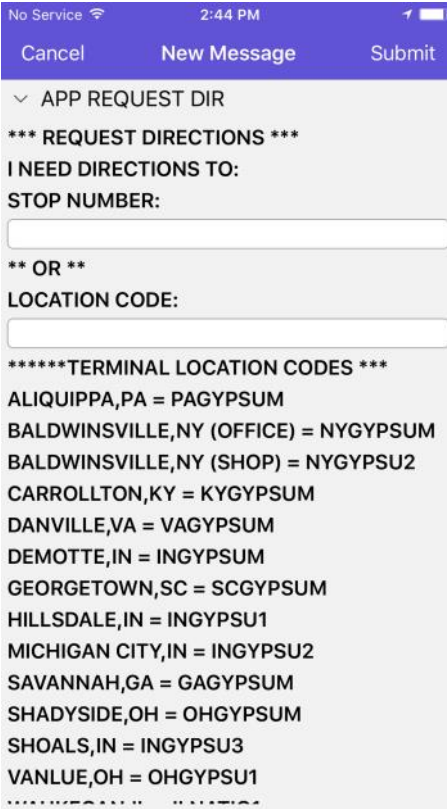
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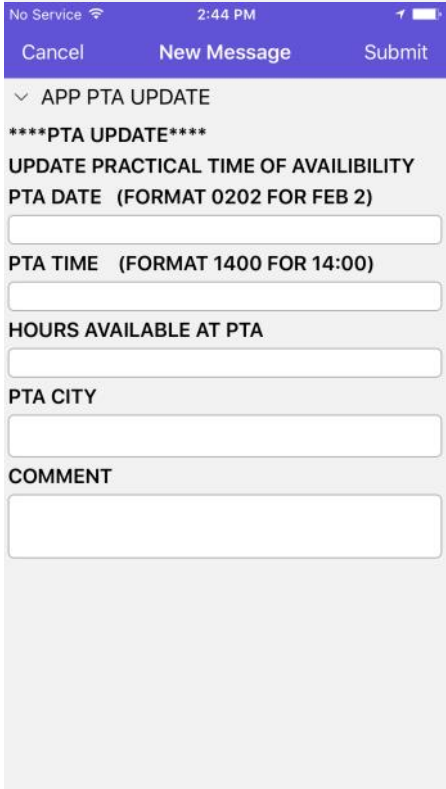
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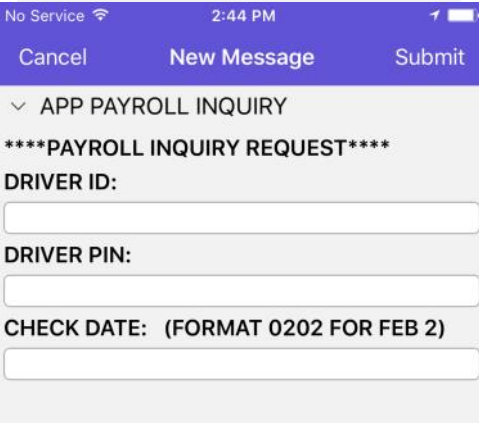
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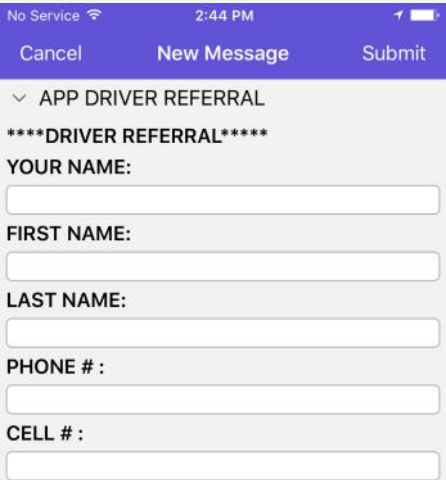
4



5



6



**IPHONE continued...**Edit Profile

Edit profile - the driver can make changes to their profile for the driver app. They can also change their password for the mobile app, which is highly recommended on first login.

- Tap the export button in the top right hand corner to make changes.
- Tap Edit on the export menu
- Tap the field next to where changes need to be made. Make the changes
- Once the changes are made click Save.
- Tap the export button and select Change Password.
- Type in the current password, new password and then the new password again to verify it is correct then. Tap Submit.

The first screenshot shows the 'User TOMTESTD' profile page with fields for ID, Name, Company, Phone, Email, Default Search Days (901), and Delivered Orders Display (901). The second screenshot shows the 'Edit' button at the bottom. The third screenshot shows the 'Change Password' button. The fourth screenshot shows the 'Change Password' form with fields for Current Password, New Password, and Verify New Password, all marked as required.